

**LICKING HEIGHTS LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
TUESDAY, FEBRUARY 20, 2018**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on Tuesday, February 20, 2018 at 7:00 p.m. at Licking Heights High School, 4000 Mink Street SW, Pataskala, OH 43062 with Mrs. Tracy Russ, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Paul Johnson, Mr. Mark Rader, Mrs. Nicole Roth, and Mrs. Tracy Russ.

Student Representative present: Michael Gibson, Jamila Onipe

**Reading of the Notice of the Meeting**

This is a public meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

**Presentation of Agenda**

**Adoption of Agenda**

Mr. Bagley moved and Mr. Rader seconded that the Board of Education adopts the agenda

AYES: Bagley, Johnson, Rader, Roth, Russ  
President declared motion carried.

**Presentation of Prepared Remarks by the Public**

Jen Kanagy – Spoke about 8<sup>th</sup> grade girls basketball team. Proud of the girls. Disturbed by racist issue. Also, Jen spoke about adding a Board Resolution to ban assault weapons.

**Student Representative Reports**

Michael Gibson and Jamila Onipe

**Presentations**

NJHS recognizes the LH Board Members – Ms. Colleen Pamulapati, NJHS Advisor  
Hornet Award – Megan Herren – Ms. Kim Henderson, Direct of Human Resources and Student Discipline and Mrs. Darlene Mortine, Transportation Supervisor  
High School Building Project Update – Dr. Philip H. Wagner, Superintendent and Mr. Byron Manchester, Sr. Vice President BSHM  
2018-2019 Revised School Calendar – Dr. Philip H. Wagner, Superintendent

**Discussions**

Board Committees	Committee Members	Meeting Dates
Buildings & Grounds	Brian Bagley and Mark Rader	February 16, 2018
Communications & Community Outreach	Brian Bagley and Paul Johnson	March BOE Meeting
Curriculum	Nicole Roth and Tracy Russ	February 27, 2018
Finance	Nicole Roth and Tracy Russ	March BOE Meeting
Policy	Nicole Roth and Paul Johnson	February 5, 2018
Technology	Brian Bagley and Mark Rader	February 2, 2018

**LPDC**

Committee  
LPDC

Committee Members  
Selected Administration & Staff

Meeting Dates  
January 31, 2018

**Resolution #02-18-026 CONSENT AGENDA**

Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Agenda and voted upon separately. Employments, where applicable, are contingent upon:

1. Verification of education and experience
2. Proof of proper certification
3. Clean results from a criminal records check
4. All employment is subject to a properly executed contract.

Superintendent recommends that Board of Education approves the consent agenda Item 1-9.

**Resignations**

First Name	Last Name	Position	Dept/ Bldg	Effective Date	Notes
Brent	Ferne	Asst. Athletic Coordinator	Central	05/29/2018	
Robert	Drakeford	Cafeteria Monitor	South	02/02/2018	
Gary	Murdoch	Groundskeeper	High School	02/09/2018	
Larena	Stimmell	Cafeteria Monitor	West	12/8/2017	
Alicia	Inman-Casto	Registrar/Administrative Assistant	District Office	02/09/2018	

**Unpaid Leave of Absence**

First Name	Last Name	Position	Dept/Bldg	Notes
Janet	Betz	Teacher	High School	Effective 11:59 pm February 28, 2018 - indefinitely
Tricia	Myers	Assistant Principal	South	2018-2019 School year – 222 day contract

**Classified Employment**

First Name	Last Name	Position	Dept/ Bldg	Contract Days	Pro-rated	Contract Length	Hour	Step	Salary	Cat	Effective	Notes
Kelli	Tewia	Café Monitor	South	187	79	1	3	1	12.89	E	1/29/2018	Replacing Renee McPhillips who transferred to high school
Richard	Park	Mechanic	Trans	260	105	1	8	7	20.32	D	2/5/2018	Replacing Wyatt Lott who resigned

### Approved Teachers for Home Instruction

Approve the following teacher, Melissa Davidson, for home instruction tutoring, up to 5 hours per week at a rate of \$25.00 per hour plus mileage at the prevailing IRS rate for a student who is unable to attend school from January 22, 2018 through May 25, 2018.

### Supplemental Employment 2017-2018

NAME	POSITION	SCHOOL	LEVEL	EXPERIENCE	SALARY
Tyler Hennen	Head Baseball	High School	1	6	\$3,970.00
Jeff Moeller	HS Baseball - Freshman	High School	3	1	\$1,635.00
Joseph Widenhofer	HS Baseball – Junior Varsity	High School	2	1	\$2,187.00
Andy Von Barga	MS Baseball (1 of 2) 7 <sup>th</sup> grade	Middle School	3	3	\$1,754.00
Jessica Robertson	Head Softball	High School	1	3	\$3,356.00
Laura Carey	HS Softball – JV	High School	2	2	\$2,187.00
Tracy Bennett	HS Softball Freshman	High School	3	6	\$1,873.00
Tim O’Cain	Head Boys Track	High School	1	18	\$5,078.00
Alyson Wand	Head Girls Track	High School	1	5	\$3,970.00
Damen O’Cain	Asst. HS Track	High School	2	2	\$2,187.00
Chris Antill	Asst. HS Track	High School	2	5	\$2,660.00
Christ Antill	MS Boys Track	Middle School	3	5	\$1,873.00
Sarah Buerkle	MS Girls Track	Middle School	3	2	\$1,635.00
Anthony Haist	MS Asst. Track	Middle School	4	2	\$1,357.00
Tina Cox	Head Boys Volleyball	High School	1	8	\$4,511.00
Jayne Noble	MS Softball 8 <sup>th</sup> Grade	Middle School	3	4	\$1,754.00

### Athletics Volunteers 2017-2018

NAME	POSITION	SCHOOL
Mbabndah Ndobegang	Boys Volleyball Volunteer Assistant	High School
Jeff Boyer	HS Softball – Freshman	High School

### Summer Intervention Program

Approve the Summer Intervention Program for students in 2<sup>nd</sup> and 3<sup>rd</sup> grades, as provided in the back up material.

### Certified Substitute List

Approve the February 2018 LCESC certified substitute list for Licking Heights for the 2017/2018 school year, as provided in the back up material.

### Grace Fellowship Church

Approve the updated lease agreement between Licking Heights and Grace Fellowship Church to use Licking Heights High School, as provided in the back up material.

### **Roll Call for Consent Agenda**

AYES: Bagley, Johnson, Rader, Roth, Russ  
The president declared the motion carried.

### **Action Agenda/Treasurer Recommendations**

#### **Resolution #02-18-027 Financial Report**

Motion that the Board of Education approves the Treasurer's January, 2018 Financial Report as provided in the back up material.

Mrs. Roth motioned and Mr. Bagley seconded that the Board of Education approves the Financial Report.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

#### **Resolution #02-18-028 Board Minutes**

Motion that Board approves:  
December 19, 2017 Regular Meeting  
January 8, 2018 Organizational Meeting  
January 16, 2018 Regular Meeting

Mrs. Russ motioned and Mr. Johnson seconded that the Board of Education approves the Board Minutes.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

#### **Resolution #02-18-029 Public Records**

Motion that the Board of Education approves Todd Griffith, Treasurer, as their designee for public records training, as required by law.

Mrs. Russ motioned and Mr. Rader seconded that the Board of Education approves the Board Minutes.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried

### **Action Agenda/Superintendent Recommendations**

#### **Resolution #02-18-030 Donations**

Motion that the Board of Education approves the following donations:

<b>Company</b>	<b>Donation</b>	<b>Reason</b>
Providence Presbyterian Church	\$111.53	School Supplies for North
Providence Presbyterian Church	\$116.35	School Supplies for North
LHYA	\$1,750.00	New furnace for Jersey Elementary Gymnasium
Miles & McClellan Construction	\$10,000.00 of office furniture	To be used within the district
Zimmerman School Equipment	\$350.00	Drug Free Club

Dr. Hutta	\$350.00	Drug Free Club
Athletic Boosters	\$5,000.00	Wrestling Curtain

Mr. Bagley motioned and Mr. Johnson seconded that the Board of Education approves the Donations.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-031 Resolution Amended**

Motion that the Board of Education approves to amend Board Resolution #12-17-235 accepting the donation of the telephone switch building property owned by Cecil Cantrell valued at \$20,000.00 which sits on 3/10 of a gross acre.

Mr. Bagley motioned and Mr. Johnson seconded that the Board of Education approves the Donations.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-032 Value City Arena**

Motion that the Board of Education approves the contract with the Value City Arena, Jerome Schottenstein Center, for graduation at a cost not to exceed \$22,973.00 for the 2021 event and \$24,122.00 for the 2022 event.

Comment: In order to keep graduation on the last Saturday of May, we have scheduled for years 2021 and 2022.

Mrs. Russ motioned and Mr. Johnson seconded that the Board of Education approves Value City Arena.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-033 Amounts & Rates**

Motion that the Board of Education approves the following resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR  
Licking Heights Local School District**

WHEREAS, The Budget Commission of Licking County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Licking Heights Local School District, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Inside	4.800
Current Expense	24.900
Emergency	17.500
Bond	13.690
Permanent Improvement	1.990
<b>TOTAL</b>	<b>62.880</b>

AND BE IT FUTHER RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County, Licking

Mrs. Russ motioned and Mr. Rader seconded that the Board of Education approves Resolution #02-18-033.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-034 Job Description**

Motion that the Board of Education approves the following job description, On Board Instructor (OBI), as provided in back up material.

Mrs. Russ motioned and Mr. Johnson seconded that the Board of Education approves this job description.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-035 Administrative Employment 2017/2018**

Motion that the Board of Education approves the administrative contract for the 2017-2018 school year.

First Name	Last Name	Position	Dept/Bldg	Days	Contract Length	Salary Schedule	Salary	Effective
Max	Lallathin	Interim Principal	West	222 prorated to 87 days	2/19/18-6/26/18	Category V	\$67,400.00	2/19/18

Mrs. Russ motioned and Mrs. Roth seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-036 First Reading Revised Policies**

Motion that the Board of Education approves the first reading of the following replacement District policies, as provided in the back up material.

8210	School Calendar
8220	School Day
8310	Public Records
8320	Personnel Files
8340	Letters of Reference
8405	Environmental Health and Safety Issues
8420	Emergency Situations at Schools
8452	Automatic External Defibrillators (AED)
8600	Transportation

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-037 First Reading Replacement Policies**

Motion that the Board of Education approves the first reading of the following replacement District policies, as provided in the back up material.

8330	Student Records
8410	Crisis Intervention
8531	Free and Reduced-Price Meals

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-038 First Reading New Policies**

Motion that the Board of Education approves the first reading of the following new District policies, as provided in the back up material.

8300	Continuity of Organizational Operations Plan
8305	Information Security
8320.01	Personal Information Systems
8325	Receipt of Legal Documents
8442.01	Worker’s Compensation
8451	Pediculosis (Head Lice)

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #020-18-039 Second Reading Revised Policies**

Motion that the Board of Education approves the second reading and adoption of the following revised District policies, as provided in the back up material.

1320	Duties of the Treasurer
1350	Incapacity of the Treasurer
9130	Public Complaints
9160	Public Attendance at School Events
9800	High School Diplomas to World War II, Korean Conflict and Vietnam Conflict Veterans

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

**Resolution #02-18-040 Second Reading Replacement Policies**

Motion that the Board of Education approves the second reading and adoption of the following replacement District policies, as provided in the back up material.

1310	Employment of the Treasurer
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9120	Public Information Program
9270	Equivalent Education Outside the Schools & Participation in extra-curricular for Students not enrolled in the District
9500	Relations with Educational Institutions and Organizations

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ

The President declared the motion carried.

**Resolution #02-18-041 Second Reading New Policies**

Motion that the Board of Education approves the second reading and adoption of the following new policies.

1330	Evaluation of the Treasurer
9140	Citizen’s Advisory Committees
9141	Business Advisory Council
9143	Family and Civic Engagement Team

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ

The President declared the motion carried.

**Resolution #02-18-042 Rescind Policies**

Motion that the Board of Education approves to rescind the following District policies.

8000.01	Support Services Goals
8100	Assignment of School Population
8120	The Declaration regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA)
8220.01	Calamity Days
8330	Student Records
8410	Crisis Intervention/Bomb Threat/Emergency Closing
8530	Sale of Food
8531	Free and Reduced Price Food Services

Mrs. Roth motioned and Mr. Johnson seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ

The President declared the motion carried.

**Presentation of Prepared Remarks by the Public**

**Superintendent Comments**

- A. Change of March 20<sup>th</sup> Board Meeting to March 13<sup>th</sup>
- B. High School Musical – march 15 through 17 – “The Sound of Music”
- C. Licking Heights District Art Show – February 27 – March 1, 2018 5:30-7:30 pm at West Elementary
- D. Revised Board Objectives
- E. Upcoming professional development – Recruiting teachers of color presented by Trevor Greene and Steve Grubb from Highline Public Schools, Burien, WA
- F. Westerville police officers & Parkland, FL
- G. Pataskala Corporate Park update

**Board Comments**



## **Adjournment**

Motion that the Board of Education meeting is hereby adjourned at 8:44 pm.

Mrs. Roth motioned and Mr. Bagley seconded that the Board of Education approves the administrative contract.

AYES: Bagley, Johnson, Rader, Roth, Russ  
The President declared the motion carried.

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Board President

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Treasurer